

# INDIANA ELECTION ADMINISTRATOR'S CONFERENCE AGENDA

December 14-16, 2015

J.W. Marriott

10 S West Street, Indianapolis, Indiana

## Monday, December 14

5:00 – 7:00 PM	Conference Registration	White River Registration
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## Tuesday, December 15

7:00 AM – 12:00 Noon	Conference Registration	White River Registration
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7:00 AM – 9:00 AM	Breakfast Buffet	White River E-F
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9:00 AM – 9:20 AM	Plenary Session Pledge of Allegiance <i>The Star-Spangled Banner</i>	White River E-F
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Introductory Remarks:  
Brad King and Angie Nussmeyer  
Introduction of Election Division staff  
Honored Guests

9:20 AM – 9:25 AM	Marsha Carrington, HAVA Administrator <i>Reminder: Update Who's Your Elected Official</i>	White River E-F
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9:25 AM – 9:30 AM	Brandon Kline, Elections Outreach Manager	White River E-F
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9:30 AM – 9:45 AM	Welcoming Remarks The Honorable Connie Lawson, Secretary of State of Indiana	White River E-F
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9:45 AM – 10:00 AM	Guide to Election Resources: What's in that tote bag? Brad King: <i>Publications, forms discs and lists</i>	White River E-F
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10:00 AM – 10:30 AM	Legislative Update Angie Nussmeyer: <i>Refresher on recent law changes impacting 2016 elections</i>	White River E-F
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10:30 AM – 11:00 AM	Petitions & Candidate Filing Angie Nussmeyer	White River E-F
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11:00 AM – 11:30 AM	Who Polices What? Dale Simmons: <i>Discussion on the roles of the Clerk and the County Election Board</i>	White River E-F
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11:30 AM – 12:00 Noon	The Open Door Law, Public Records Law, and Record Retention Requirements Brad King	White River E-F
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12:00 Noon – 1:15 PM	Election Administrator Awards Luncheon Luncheon Buffet line in adjoining hall.	White River E-F
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## **AFTERNOON BREAKOUT SESSIONS**

### **SESSION 1:**

1:30 PM –2:00 PM	Vote Center Discussion <i>Sharing best practices with current county users</i> Brad King, moderator	White River G-H
1:30 PM –2:00 PM	Campaign Finance Administration <i>Getting back to basics on forms, filing and other responsibilities</i> Abbey Taylor and Michelle Thompson, moderators	White River I
1:30 PM – 2:00 PM	Voter Registration Discussion <i>Includes more advanced topics flesh out here</i> Ryan Mann and Dale Simmons, moderators	White River J

### **SESSION 2:**

2:20 PM –2:50 PM	ePollbook Discussion <i>Sharing best practices with current county users</i> Brad King, moderator	White River G-H
2:20 PM –2:50 PM	Absentee Issues <i>Discussing the basic framework of the absentee process</i> Matthew Kochevar, moderator	White River I
2:30 PM – 2:50 PM	Voter Registration Discussion Ryan Mann and Dale Simmons, moderators	White River J

### **SESSION 3:**

3:10 PM –3:40 PM	Vote Center Discussion <i>Sharing best practices with current county users</i> Brad King, moderator	White River G-H
3:10 PM –3:40 PM	Absentee Issues <i>Discussing the basic framework of absentee process</i> Matthew Kochevar, moderator	White River I
3:10 PM –3:40 PM	Campaign Finance Enforcement <i>Reviewing campaign finance enforcement requirements</i> Angie Nussmeyer, moderator	White River J

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## Wednesday, December 16

7:00 AM – 9:00 AM	Breakfast Buffet	White River E-F
9:00 AM – 9:30 AM	Statewide Voter Registration System <i>Overview of SVRS procedures, such as SSR request procedures, build schedules and suggestions, email notifications, county portal training, GIS Project and other basics.</i> John Runte, <i>Baker Tilly Virchow Krause, LLP</i> Kelly Sprague, <i>Quest Information Systems, Inc.</i> Brad King and Angie Nussmeyer, moderators	White River E-F
9:30 AM – 10:00 AM	Voter List Maintenance Angie Nussmeyer	White River E-F
<b>10:00 AM – 10:30 AM</b>	<b>Break for hotel checkout</b> • <i>The Election Division will provide a Question and Answer period in White River E&amp;F during this break time.</i>	
10:30 AM – 10:45 AM	Voting System Technical Oversight Program (VSTOP) • Dr. Jay Bagga, Ball State University • Dr. Joseph Losco, Ball State University Brad King and Angie Nussmeyer, moderators	White River E-F
10:45 AM – 11:00 AM	Military and Overseas Voters <i>Includes FPCA and FWAB; MOVE</i> Brad King	White River E-F
11:00 AM – 11:30 AM	Absentee Voting <i>Includes discussion of legal requirements for 2016</i> Matthew Kochevar and Dale Simmons, moderators	White River E-F
11:30 AM – 12 Noon	“I Wish Someone Had Told Me...” <i>Tips from veteran Clerks and administrators on surviving a presidential election: best practices for election, press and campaign finance management</i> Roundtable Discussion Brad King and Angie Nussmeyer, moderators  Closing remarks and announcements	White River E-F
12:00 Noon	<b>Adjournment</b>	

***Please complete and return your conference evaluation form. Thank you!***